

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	3 November 2014
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Ieuan Williams
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Interim Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers December 2014 – July 2015;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

B – What other options did you consider and why did you reject them and/or opt for this option?

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C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	It is also circulated regularly to Corporate Directors and Heads of Services for updates.
5	Human Resources (HR)	
6	Property	
7	Information Communication Technology (ICT)	
8	Scrutiny	The Executive Forward Work Programme will inform the work programmes of Scrutiny Committees.
9	Local Members	Not applicable.
10	Any external bodies / other/s	Not applicable.

F – Risks and any mitigation (if relevant)	
1	Economic
2	Anti-poverty
3	Crime and Disorder
4	Environmental
5	Equalities
6	Outcome Agreements
7	Other
FF - Appendices:	
The Executive's Forward Work Programme: December 2014 – July 2015.	

G - Background papers (please contact the author of the Report for any further information):
Previous forward work programmes.

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: December 2014 – July 2015

Updated: 24 October 2014



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **November 2014 – June 2015** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

* Key:

Strategic – key corporate plans or initiatives

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Period: December 2014 – July 2015

Updated: 24 October 2014

Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
1 The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		1 December 2014	
2 Corporate Scorecard – Quarter 2, 2014/15 Category: Strategic	Quarterly performance monitoring report.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands	24 November 2014	1 December 2014	
3 2014/15 Financial Position Category: Strategic	To accept the report.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones		1 December 2014	
4 2015/16 Capital Programme Category: Strategic	To accept the report.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones		1 December 2014	
5 2015/16 Council Tax Base Category: Strategic	Calculation and setting of the Council Tax Base for the Isle of Anglesey County Council and the Town and Community Councils.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones		1 December 2014	

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6	Medium Term Financial Plan and Proposed Efficiency Savings for 2015/16 Category: Strategic	To consider the medium term plan and proposed efficiency savings.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones		1 December 2014	
7	Treasury Management Strategy Statement Category: Strategic	To accept the report.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones		1 December 2014	
8	Wales – Enhanced Local Need Scheme – Business Rates Relief 2014/15 Category: Strategic	Adoption of Scheme.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones		1 December 2014	
9	Council Tax Reduction Scheme for 2015/16 Category: Strategic	To make recommendations to Full Council.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones		1 December 2014	4 December 2014
10	Exit the Housing Revenue Account Subsidy Category: Strategic	Approval for entering into voluntary agreement.	Community	Shan Lloyd Williams Head of Housing Services Cllr Kenneth P Hughes	27 Tachwedd 2014	1 December 2014	

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11 Changes to the Private Sector Housing Renewal Policy Category: Strategic	Approval.	Community	Shan Lloyd Williams Head of Housing Services Cllr Kenneth P Hughes	27 November 2014	1 December 2014	
12 Work Programme for the Anglesey Integrated Delivery Board for Health and Social Care Services Category: Strategic	Approval of work programme.	Community	Alwyn Jones Head of Adults Services Cllr Kenneth P Hughes	25 September 2014	1 December 2014	
13 Disabilities Strategy Category: Strategic	To submit ideas as to how to respond to needs.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		1 December 2014	
14 CAPITA SIMS Category: Strategic	Approval to extend the existing contract by one year.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		1 December 2014	
15 School Transport Costs Category: Operational	To draw attention to the cost of transport and charge for travel.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		1 December 2014	

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16	Môn/Gwynedd Building Control Integration Category: Operational	Support the proposed joint working arrangements.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection Cllr J Arwel Roberts	To be confirmed.	1 December 2014	
17	Deposit Local Development Plan Category: Strategic	For comment / support before submission to the Joint Planning Policy Committee and a recommendation to full Council with regard to the timetable.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection Cllr J Arwel Roberts	Scrutiny role will be exercised by the continuation of the programme of whole-Council seminars.	1 December 2014	4 December 2014
18	Maritime Fees Category: Operational	Approval of fees.	Sustainable Development	Dylan Williams Head of Economic and Community Regeneration Cllr Aled Morris Jones	25 September 2014	1 December 2014	
19	2015/16 Budget Category: Strategic	To finalise the Executive's initial draft budget proposals for consultation.	Deputy Chief Executive	Richard Micklewright Interim Head of Function – Resources Cllr Hywel Eifion Jones		15 December 2014	

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20	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		12 January 2015	
21	Constitutional Changes – Terms of Reference of Appeals, Investigation and Disciplinary Committees Category: Strategic	Approval.	Deputy Chief Executive Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands		12 January 2015	26 February 2015
22	Constitutional Changes – Audit Committee Terms of Reference Category: Strategic	Approval.	Deputy Chief Executive Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands		12 January 2015	26 February 2015
23	Local Housing Strategy 2014 – 2019 Category: Strategic	Approval of strategy and recommendation to Full Council	Community Shan Lloyd Williams Head of Housing Services Cllr Kenneth P Hughes	25 September 2014	12 January 2015	26 February 2015

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24	Affordable Housing Project Category: Strategic	To take forward an option for procurement of affordable housing across the island.	Community	Shan Lloyd Williams Head of Housing Services Cllr Kenneth P Hughes		12 January 2015	
25	Safeguarding Arrangements for Vulnerable Adults Category: Strategic	To accept the report.	Community	Alwyn Jones Head of Adults' Services Cllr Kenneth P Hughes	27 November 2014	12 January 2015	
26	Annual Complaints Report – Social Services Category:	To accept the report.	Community	Gwen Carrington Director of Community Cllr Kenneth P Hughes		12 January 2015	
27	Schools Modernisation – Rhosyr Area Category: Strategic	To agree the way forward following the informal consultation.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		12 January 2015	
28	Constitutional Changes – Planning and Orders Committee Category: Strategic	Approval.	Sustainable Development	Arthur Owen Director of Sustainable Development / Lynn Ball Head of Function -		12 January 2015	26 February 2015

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			Council Business / Monitoring Officer Cllr J Arwel Roberts Cllr Alwyn Rowlands				
29	2015/16 Budget Category: Strategic	Adoption of final proposals for recommendation to the County Council	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones	Corporate: 13 Jan 2015 Partnership: 14 Jan 2015 Democratic: 29 Jan 2015	9 February 2015	26 February 2015
30	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		16 February 2015	
31	Corporate Scorecard – Quarter 3, 2014/15 Category: Strategic	Quarterly performance monitoring report.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands	10 February 2015	16 February 2015	

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32	2014/15 Revenue and Capital Budget Monitoring Report – Quarter 3 Category: Strategic	Quarterly financial monitoring report.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones	10 February 2015	16 February 2015	
33	New Business Rates Relief for Charities and Non Profit-Making Organisations Category: Strategic	Approval of a new policy.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones		16 February 2015	
34	Llawr y Dref – options for the future Category: Operational and Strategic	To approve the strategic direction prior to consultation with Tenants	Community	Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		16 February 2015	
35	Housing Rents 2015/16 Category: Strategic	Approval of annual rent increase.	Community	Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		16 February 2015	
36	Family Support Strategy Category: Strategic	To submit ideas for responding to needs.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		16 February 2015	

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37	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		16 March 2015	
38	Annual Equality Report Category: Strategic	To approve the annual report for publication	Deputy Chief Executive Huw Jones Interim Head of Democratic Services Cllr Kenneth P Hughes		16 March 2015	
39	Common Allocations Policy Category: Strategic	Adoption of new Common Allocations Policy.	Community Shan L Williams Head of Housing Cllr Kenneth P Hughes		16 March 2015	
40	Public Sector Housing Capital Programme 2015/16 Category: Strategic	To seek approval.	Community Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		16 March 2015	
41	Libraries Service Review Category: Strategic	Options for future service delivery.	Lifelong Learning Dr Gwynne Jones Director of Lifelong Learning Cyng Ieuan Williams		16 March 2015	
42	Cultural Services Review Category: Strategic	Options for future service delivery.	Lifelong Learning Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		16 March 2015	

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43	Youth Service Category: Strategic	Options for the future delivery of the youth service.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		16 March 2015	
44	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		20 April 2015	
45	Annual Delivery Document (Improvement Plan) 2015/16 Category: Strategic	Approval and recommendation to full Council.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands		20 April 2015	7 May 2015
46	Schools Modernisation – Rhosyr Area Category: Strategic	To agree the way forward following the formal consultation.	Lifelong learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		20 April 2015	
47	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		May 2015	

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48	The Executive's Forward Work Programme Category: Strategic	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		June 2015	
49	The Executive's Forward Work Programme Category: Strategic	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		July 2015	

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